

HOPEWELL AREA SCHOOL BOARD  
REGULAR BUSINESS MEETING  
OCTOBER 24, 2017

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, October 24, 2017, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:04 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Don Short. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden  
David Bufalini  
Rob Harmotto  
Lori McKittrick  
George Patterson  
Anna Segner

Members Absent

Lesia Dobo  
Daniel Santia  
Jeffrey Winkle

Also in attendance were: Dr. Michelle Miller, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Jennifer Conrad, Business Administrator; Nancy Barber, Secretary; Michael Allison and Douglass Rowe, Principals; Donald Short, Athletic Director; Sheri Douglass, Director of Transportation; and citizens.

“Good News” was presented by Mr. Rowe from the Senior High School. A copy of his report and one from the elementary schools, is attached to these minutes.

Don Short reported that Joei Ritmiller came in 12<sup>th</sup> in the PIAA AA Golf Championship.

Mr. Bufalini asked for approval of minutes.

APPROVAL OF GROUPEd ITEMS

MOTION #1

By John Bowden, seconded by Rob Harmotto, to approve items (1) and (2) as presented in accordance with the School Board’s agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of Directors. Mr. Patterson abstained from the vote due to his absence at the October 10, 2017 Board meeting.

Approval of Minutes

1. Recommendation to approve the September 26, 2017 business meeting minutes as presented.
2. Recommendation to approve the October 10, 2017 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Rob Harmotto seconded by Lori McKittrick, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of September 2017, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of September 2017, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of September 2017, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Courtney Hunt is concerned with security and safety in our buildings. She would like the Board to consider security officers and metal detectors in each building. She also thanked Mr. Bufalini for his service and dedication to the District.

Nancy Hessler, a transportation aide and former bus driver, would like the Board to consider paving the driveway around the Junior High School. She said that the potholes are dangerous and she has seen many students fall while getting on buses or walking home.

Sandy Giordano asked if any of the schools did anything for breast cancer awareness month.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

**Education/Curriculum/Instruction by George Patterson, Co-Chair**

**MOTION #3**

By George Patterson, seconded by Lori McKittrick, to approve the addition of the Gay Straight Alliance Club to the list of clubs at Hopewell High School. Sponsors: Brittany Story, Maggie McClintock and Rich Collins. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #4**

By George Patterson, seconded by John Bowden, to approve the SAT Prep course at the Senior High School moderated by Ray Smith and Martin Byrnes. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Athletics by George Patterson, Chair**

**MOTION #5**

By George Patterson, seconded by Anna Segner, to approve the proposal from Century Sports, Inc. for 3 wall pads for wrestling in the amount of \$4,994.00. The Varsity Wrestling Boosters are contributing \$500.00 and the Youth Wrestling Boosters are contributing \$2,500.00 to offset the cost to the District. The total amount to be paid by the District from the Capital Reserve Fund is \$1,994.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Buildings and Grounds by Anna Segner, Chair**

Dr. Miller led a discussion on the scope of the project for the bus garage roof. On October 17, 2017 District representatives met with Clark Contracting and Tremco. She discussed the recommendations made, the timeline and the cost from each contractor. After discussion and questions by the Board, the District decided they would accept the proposal of Tremco.

**MOTION #6**

By Anna Segner, seconded by George Patterson, to accept the proposal by Tremco in the amount of \$58,760.00 to replace the three main sections of the bus garage roof with EPDM rubber roofing system. This will be paid for from the Capital Reserve Fund. A state competitive bid process through the Susquehanna Intermediate Unit was used in selecting the contractor. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**Finance and Budget by John Bowden, Chair**

**APPROVAL OF GROUPED ITEMS**

**MOTION #7**

By John Bowden, seconded by Anna Segner, to approve items (1) through (3) and to ratify items (4) and (5) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund List of Bills in the amount of \$516,456.45
2. Capital Reserve Fund payment in the amount of \$28,373.00
3. Cafeteria Fund payments in the amount of \$96,774.33
4. General Fund payments in the amount of \$3,663,858.40
5. Capital Reserve Fund payments in the amount of \$27,855.00

**MOTION #8**

By John Bowden, seconded by Lori McKittrick, to approve a Resolution to participate in the Beaver Valley Intermediate Unit's Joint Purchasing Program for the 2018-2019 school year at a cost of \$600.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

At this time Mrs. Conrad discussed 2016-2017 year end budget figures.

**MOTION #9**

By John Bowden, seconded by Anna Segner, to approve the transfer of \$500,000 from the General Fund to the Capital Reserve Fund as of June 30, 2017. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**MOTION #10**

By John Bowden, seconded by Anna Segner, to approve the transfer of \$207,361.17 from the General Fund to the Food Service Fund as of June 30, 2017. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**MOTION #11**

By John Bowden, seconded by Lori McKittrick, to approve the four year renewal agreement with Highmark that sets forth ASO administrative fees for the period July 1, 2017 through June 30, 2021 and provides a Highmark loyalty credit of \$4.00 per member per month. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Legislative by Lori McKittrick; Co-Chair**

**MOTION #12**

By Lori McKittrick, seconded by Anna Segner, to approve Sylvia Rozzi and Linda Ermi to continue to represent the Hopewell Area School District as representatives to the Beaver County Career & Technology Center Citizens Advisory Committee, effective January 1, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #13**

By Lori McKittrick, seconded by John Bowden, to approve the HASD Board of Directors Reorganization meeting on December 5, 2017 at 7:00 p.m. in the Central Administration Board Room. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Nutrition & Food Services by Lori McKittrick, Chair**

**MOTION #14**

By Lori McKittrick, seconded by George Patterson, to approve the contract to sell snacks to the Beaver County YMCA for their before and after school program during the 2017-2018 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Personnel by Rob Harmotto, Chair**

**MOTION #15**

By Rob Harmotto, seconded by Anna Segner, to reaffirm the District's Non-Discrimination Policy as required by Title VI and Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1975. Further, said policy to be advertised in the Beaver County Times. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #16**

By Rob Harmotto, seconded by Lori McKittrick, to approve the winter sports coaches and salaries. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #17**

By Rob Harmotto, seconded by John Bowden, to accept the resignation of Nicole Martinez from the secretarial, paraprofessional and cafeteria substitute lists, effective October 13, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #18

By Rob Harmotto, seconded by Anna Segner, to approve the employment of Linda Hodnicki, breakfast monitor at Independence Elementary School, effective October 13, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #19

By Rob Harmotto, seconded by Lori McKittrick, to approve the appointment of Julie Wallace as a volunteer assistant swim coach, effective October 25, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #20

By Rob Harmotto, seconded by John Bowden, to approve the appointment of Chris Nee and Morgan Singletary as coaches for the 2017-2018 District bocce team. This program is sponsored and paid for by the Special Olympics Interscholastic Unified Sports Program. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPEd ITEMS

MOTION #21

By Rob Harmotto, seconded by Lori McKittrick, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resignation of Marianne Stalder, transportation nurse, effective October 23, 2017. Ms. Stalder wishes to remain on the sub list.
2. Request of Denise Curti, transportation nurse, for a medical leave of absence, effective October 24, 2017.

APPROVAL OF GROUPEd ITEMS

MOTION #22

By Rob Harmotto, seconded by Anna Segner, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Employment of Ezra Lowe as a substitute bus driver, effective October 16, 2017.
2. Employment of Tamara Celeste, transportation aide, effective October 17, 2017.

MOTION #23

By Rob Harmotto, seconded by Anna Segner, to approve the addition of Carolyn Jones to the substitute nurses roster, effective October 25, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Superintendent's Report

Dr. Miller had nothing to report this evening.

Dr. Maslyk reported that she, Mr. Rowe and three students from the High School attended the 2017 Steam Showcase at the Allegheny Intermediate Unit. The students demonstrated and discussed the SeaPerch robotics program.

Dr. Maslyk also thanked Mrs. Douglass for inviting her to the School Bus Drivers appreciation luncheon. She said it was wonderful to hear how much the drivers and aides care for the student and love their jobs.

Dr. Maslyk also reported that south Side Area School District is sponsoring a drug awareness program on October 25, 2017 from 6:00 p.m. until 8:00 p.m. at their High School Auditorium.

Finally, Dr. Maslyk reported that Mag Heranic, Riley Lewis and Zach Caruso attended the organizational meeting for the Teen Leadership Summit. She stated that Riley and Zach were some of the youngest students to participate, but that they did an outstanding job, contributing ideas as to what teens can do to help eliminate the drug problem in Beaver County.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

November 14, 2017 – 7:00 p.m. Regular Business Meeting, Central Administration

Executive Session

At this point in the meeting, Mr. Bufalini announced that an Executive Session would be held following the meeting to discuss legal matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by John Bowden, seconded by Rob Harmotto, that the meeting be adjourned.  
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 7:50 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, President

Nancy Barber, Secretary